2nd September 2013

Dear Parents/Guardians,

**Holidays During Term Time**

As from September the Department for Education have changed the Education Regulations of 2006 regarding family holiday during term time. Amendments to the 2006 regulations remove references to family holiday and extended leave as well as the statutory threshold of ten school days. The amendments make clear that Head Teachers may not grant any leave of absence during term time unless there are exceptional circumstances.

**Therefore we will no longer be able to authorise any holidays and all if children are taken out of School to go on holiday this will be marked as an unauthorised absence. All unauthorised holidays will be referred to the Education Welfare Service who may issue a fine of £60 per parent per child.**

Please note that School should still be informed if you are taking your child on holiday, as if they are absent for a period of time and we cannot contact you then we will need to involve other agencies.

I realise that this will be disappointing for you but I hope you will appreciate that we are only adhering to the Law which has been implemented to ensure that all children receive equal opportunities to fulfil their education.

Yours sincerely,

**Mrs J Westley**

**Principal**