

## JUBILEE Academy Risk Assessment (COVID -19)

### First Aid

Hazard/ Activity	Persons at Risk	Risk	Control measures in use	Residual Risk Rating HIGH MED LOW	Are Existing Controls Adequate?	
					Yes	No*
Insufficient first aid materials or trained persons in an emergency due to number of staff available to be in academy as a consequence of self-isolation, illness or an underlying condition.	Pupils Staff Visitors	Ill Health Incidents	<ul style="list-style-type: none"> <li>• There is no hazardous or high-risk activities/equipment/plant etc. within the academy that would cause fatal or disabling injuries when used instructed/appropriately. No large group games will take place. Outdoor breaks to be supervised and staggered to meet social distancing with pupils staff remaining in bubble groups.</li> <li>• PPE is provided for the administering of First Aid at the academy when social distancing cannot be met</li> <li>• Procedure for first aid and medication during COVID19 is available on the academy website.</li> <li>• The response time for an ambulance/for persons to reach the hospital is estimated at 10 minutes. (Likelihood of ambulance being sent due to breathing difficulties is increased by calling 999).</li> <li>• The academy has a sufficient number of first aiders (13). Staff members have 12hr Paediatric First Aid Certificate with one being on site at all times during opening hours.</li> <li>• ATT Online LMS training system offers the following training for all staff: <ul style="list-style-type: none"> <li>○ First aid Work (3 year refresher training)</li> </ul> </li> </ul>	MEDIUM	YES	

			<ul style="list-style-type: none"> <li>○ First Aid Appointed person</li> <li>○ First Aid/Riddor</li> <li>● Regular refresher training is undertaken prior to expiry date by the nominated first aid personnel to ensure competence/knowledge is up to date. (Training expiry dates can be extended by up to 3 months. (Applies to certificates expiring on or after 16.03.2020).</li> <li>● A first aid list is displayed in the academy</li> <li>● First aid kits available in every room in use</li> <li>● First aid provision is checked on a weekly basis by class teacher and by a nominated person monthly who will record these checks, and any used stock is replenished.</li> <li>● A 999 call will be made for any serious injuries that are beyond the capabilities of the trained first aid persons.</li> </ul>			
Insufficient trained First Aiders in an emergency due to number of staff available to be in academy as a consequence of self-isolation, illness or an underlying condition.	Pupils Staff Visitors	Ill Health Incidents	<ul style="list-style-type: none"> <li>● There is a sufficient number of first aiders to provide first aid treatment for the number of staff and pupils in the academy, at all times. <ul style="list-style-type: none"> <li>● 13 staff have Paediatric First Aid (12 hour)</li> <li>● There are sufficient first aiders to provide cover for holidays, illness etc.</li> </ul> </li> <li>● All staff are aware of how to summon first aid assistance.</li> <li>● Accident forms are used to record serious incidents.</li> <li>● ATT Accident reporting process to be followed and accident report forms emailed to <a href="mailto:AccidentReporting@academytransformation.co.uk">AccidentReporting@academytransformation.co.uk</a></li> <li>● There must be no illegal items in the first aid kits i.e. Aspirin, Paracetamol, creams etc.</li> </ul>	MEDIUM	YES	

			<ul style="list-style-type: none"> <li>• Paracetamol will be kept securely to assist in the event of a COVID19 infection/Symptoms.</li> <li>• A list of first aiders including level of training on site during opening hours and in line with The EYFS Framework requirements is displayed and made available to parents.</li> <li>• ALL staff have first aid at work training ad the site manager has emergency first aid at work training in place</li> <li>• Continue to follow the most recent information from the Government / guidance from Health Protection Team (HPT) &amp; Public Health England (PHE), this guidance obviously takes precedence.</li> <li>• The Academy follows the procedures in the Track and Trace government scheme. Please refer to Track and Trace flow chart in RA 9 for further guidance</li> <li>•</li> </ul>			
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